View-Accept-Decline Awards

Steps 1-3: Log into MY.PITT.EDU and click on STUDENT CENTER LOGIN, then go to SELF SERVICE

Steps 4-6: Click on STUDENT CENTER, then under FINANCES, click on ACCEPT/DECLINE AWARDS, and select 2021 for the AID YEAR

Step 7: The student’s award package will show any grants, scholarships, loans, or work-study that the student is eligible to receive for the academic year.

Step 8: Select YES

Step 9: Confirmation, Select OK

More specific instructions below
To **ACCEPT all loans and work-study** listed in your award package, select “accept all” and click “Submit.”

To **DECLINE all loans and work-study** listed in your award package, select “decline all” and click “Submit.”

To **ACCEPT SPECIFIC LOAN OR WORK-STUDY AWARDS AND DECLINE OTHERS**, use the check boxes in the “Accept” and “Decline” columns to accept/decline individual awards. To **REDUCE AN AWARD**, change the amount in the “Accepted” column you wish to receive. Please note, this amount will be **divided equally between the fall and spring semesters.**